

Heather Ingalls
615 Kimble Drive
Fredericton, NB E3b 0N4
Heather.ingalls@nbed.nb.ca
(w) 453-5401

Objective: to attain a position in customer service at Tim Hortons.

Education

| | |
|-----------------|---|
| 2015 | Currently attending grade 8 at Bliss Carman Middle School |
| 2012 to present | French Immersion student; Honours standing |
| June 2014 | Hunting and Safety course |
| 2013 | Babysitting course |
| 2011 | First Aid course |

Employment

| | |
|--------------|---|
| 2013-present | Child care for young children including overnight and all day; made meals for up to four children |
| 2015 | Mowed lawns for neighbours and family |
| 2014-2015 | paper carrier for the Daily Gleaner |

Technical Experience

- Microsoft Office (Word, Excel, PowerPoint)
- Presentation software (Prezi, PowerPoint, Ignite)
- Social Media (Facebook, Twitter, Instagram)
- Other multi-media (MakerSpace, 3D design, video, coding)

Volunteerism/Extra-curricular/Interests and Hobbies

- AA Hockey Captain (2014-2015)
- Youth Group: leadership position within youth group
- SPCA: walk dogs each weekend
- Fundraising: bottle collection for food bank
- Food Bank: collect non-perishable items for the food bank at Halloween
- Run for the Cure team leader
- Organizer/participant: marathon/athletic event
- Reading, hiking, camping, biking

Awards and Achievements

- Babysitting course 2015
- Honours Certificate grade 7 BCMS
- Academic A: grade 8 (95% and above in all courses all 3 yrs)
- Lifeguarding course 2014
- Firearms Safety Certificate 2013

References

- Available upon request

*Here are my references (this is only for Ms Ingalls' information and will not appear on your resume when you use it):

Mme J Nash
Teacher, BCMS

Janine.nash@nbed.nb.ca
453-5401

Mr Mark Paquette
Coach

mark.paquette@nbed.nb.ca
453-5401

Scott Parks
Babysitting/Family Friend
scott.parks@nbed.nb.ca
453-5401

*I contacted Mr Paquette to ask if he would serve as a reference and he agreed.